

Recruitment of Contract Post

Deputy Chief Executive (Wan Chai)

Established in 1957, SideBySide is a non-governmental organisation (NGO) contributing to the development of an inclusive and safe society. We are committed to providing quality rehabilitation and multifarious services for the betterment of ex-offenders, for the prevention of crimes and the mental wellness of persons in need, walking with the disadvantaged side by side.

We are now seeking a high calibre candidate with extensive management experience and strong commitment to serve as Deputy Chief Executive. As a member of the SideBySide leadership team, the DCE has a shared responsibility and focus and to drive the Agency's strategy to ensure that all different parts of the Agency work efficiency together to achieve its overall performance. The principal accountabilities include but not limited to:-

1. To assist the Chief Executive in the formulation and implementation of the strategic direction and annual plans in achieving the Agency's vision and mission;
2. To strengthen the Agency's capacity and competence through organisational design and development, talent acquisition and development, technology-based operational platform, resource development and mobilization, as well as community networking in the development and delivery of services to targeted users;
3. Proactively respond to dynamics of the social environment to identify service opportunities, develop new initiatives for the well-being of service users;
4. To provide strategic leadership to the administration and operation of assigned service branches and corporate functions to ensure their optimal performance in meeting the strategic plans;
5. To build and maintain sustainable stakeholder relationship and engagement to maximise the impact of the Agency's core services and new initiatives;
6. To monitor efficient and cost-effective development and utilisation of resources to enhance quality of service and productivity; and
7. To support the Agency's governing Board, Committees and Honorary Consultants, and deputises for the Chief Executive where necessary.

Incumbent Requirements:

- › Master degree in social work or related disciplines;
- › Over 10 years of solid managerial experience at senior level of sizable organisation(s), preferably in relevant service fields;
- › Strategic-minded with good management insight, strong interpersonal and leadership skills in managing diverse teams and service development;
- › Attribute of visionary leadership and a positive outlook;
- › Track records and effective skills in corporate and resources development; and
- › Strong presentation and communication skills in both written and spoken English, Cantonese and Putonghua.

Application Procedures:

Interested candidates are invited to submit application letter indicating his/her suitability to fill the above position(s) with full resume, present and expected salary, date of earliest availability, and other supporting documents, including copies of academic and professional qualification, testimonial and reference letter from previous employers, to the Chief Executive of SideBySide by email to sdce@sidebyside.org.hk on or before **20 February 2025**. All applications will be kept in strict confidence and only for recruitment purposes.

Successful candidate would be employed on contract basis which is renewable subject to mutual agreement and good performance.