

Recruitment of Contract Post

Manager (Tin Shui Wai)

Key Responsibilities

- To provide supervision and support to the ICCMW team members and monitor their performance;
- To identify and assess the mental health needs of the community and service users, developing services or initiatives address these needs;
- To liaise with local district agencies, organisations and welfare agencies regarding the rehabilitation plan of service users and to promote the Agency's brand and service image;
- To collect and compile reports and statistics on the service performance and outcomes; and
- To oversee the daily operation of the centre.

Requirements

- Post-secondary education, preferably with a Bachelor's degree;
- Registered Social Worker with a minimum of 5 years' work experience, preferably in community education or mental health services, plus over 2 years' supervisory/management experience;
- Proficiency in both spoken and written English and Chinese (including verbal and presentation skills);
- Strong leadership and people management abilities, with excellent collaboration, networking, and organisational skills;
- Dynamic, proactive, and able to multitask effectively under pressure;
- Computer literate and capable of quickly adopting innovative concepts.

Appointment will be made on contract term with staff benefits including training subsidies, medical benefits. Qualified candidates are invited to submit application letter and full resume with present and expected salary and earliest availability to recruit@sidebyside.org.hk.



(All information provided will be kept as confidential & only be used for recruitment related purposes)

(Registered Company Name: The Society of Rehabilitation and Crime Prevention, Hong Kong
(Incorporated with limited liability by guarantee))